TENDER NOTICE

Sealed Tenders are invited with samples (photographs and videos) under two bid systems (Technical & Financial bid) for fabricating a mobile laboratory inside a mini bus so as to reach this office on or before 12 Noon on 15/12/2012.

The tenders should be submitted in two separate parts containing Technical and Financial bids in separate sealed envelops clerly superscribed and should be put together in a large envelope, all envelopes sealed and superscribed with “Tender No. and name of item”. If any offer contains technical bids and financial bids together in one envelope, such offers shall be rejected out right. The Tenders in prescribed form are to be submitted by addressing The Excise Commissioner, Excise Head Quarters, Nandavanam, Thiruvananthapuram, Kerala. The Sketch and Specifications of laboratory which is to be fabricated with all the other details shall be obtainable from Modernisation Section of Excise Commissionerate, Excise Head Quarters, Nandavanam, Thiruvananthapuram (Phone No. 0471 2323309). Cost of one tender form is Rs. 2400/-. 
Tender forms can be had from the office of the undersigned on cash payment for original"as detailed above. Cheque, Demand Drafts, Postage stamps, Postal orders etc. will not be accepted towards the cost of forms nor will the form be send by V.P.P. However the tender forms will be supplied to the firms by Registered post subject to cash payment by M.O inclusive of postage charges of Rs.25/- The amount is not refundable. The tender forms are not transferable. Sale of tender forms will be closed at 4 p.m on 14112/2012. An agreement in Kerala Stamp Paper worth Rs.100/- should be executed along with the tenders. Money order will be entertained only up to 1011212012 and the purpose of sending money order should be specified in the money order coupon clearly. The tender should reach this office on or before 15/12/2012. Late tenders and tenders not accompanied by (a) the Earnest Money Deposit @ 1% of total cost or b) preliminary agreement in Kerala Stamp Paper worth Rs.100/- will not be accepted on any account. EMD may be submitted as crossed Bank Drafts1 Treasury Savings Bank Deposits1 Government Promissory Notes/ Bank Guarantee or National Saving Certificate in favour of Excise Commissioner, Thiruvananthapuram.

Opening of Tenders:- Technical bids of the offers received with requisites EMD or Bid security with samples will be opened on 15/1212012 at 3 PM in the presence of the representatives of the firms who may be present at that time. All tenders received without EMD will be rejected. The technical bits will be evaluated by a technical evaluation committee and those that do not conform to the specifications will be rejected. The financial bids of the technically qualified tenders only will be considered for opening at the later date. The date for opening of financial bids will be intimated to the concerned suppliers. Unopended financial bids of the
technically disqualified bidders shall be returned to them. All prices quoted should be inclusive of all levies and taxes.

Specifications of each item in the tender shall be obtainable from Excise Commissionerate, Excise Head Quarters, Nandavanam, Thiruvananthapuram with the tender forms during the working hours. The firms should also furnish the detailed specifications, make, brochures, Test Report from Govt. Laboratories/Agencies (wherever possible) along with the Tenders. **The tenders without separate envelope and not superscribing the Tender number and sample will be rejected.**

Preference will be given to the products quoted by the manufacturer or their authorized dealers having authorization from the original equipment manufacturer. Similarly preference will be given to the Tenderers having experience of supplying similar items to Govt.Departments or Organisations, for which the Tenderer has to produce proof of purchase/installation/satisfaction of the customer. The firms should be ready to show live demonstration of technical equipments as still photographs and videos at their own risk and cost.

**The selected bidder will have to complete the work within a month. The rates quoted should be valid and firm till 31/03/2013.** The Excise Commissioner is empowered to reject any tender without assigning any reason.