GOVERNMENT OF KERALA
EXCISE DEPARTMENT

No. XG1A/32791/2016
Excise Commissionerate
Thiruvananthapuram
Dated: 08/02/2016

QUOTATION NOTICE

Sealed quotations are invited for the supply of Digital Photocoper (size- A3) under DGS&D rate contract for the use of Excise Department. The Photocopiers are to be supplied and installed at Excise Division Office, Thiruvananthapuram and Excise Division Office, Malapuram. The purchase is strictly under DGS&D rate contract. The specification of the copier is appended herewith. Intending vendors of reputed, recognised and qualified makers of these items may quote their offers separately as per the existing DGS&D rate contract. The quotations should contain price of the item including taxes, guarantee/warranty, details any special offers from the firm etc. The sealed envelopes containing the quotation should bear the superscription “Quotation for the supply of Digital Photocopiers” and should be addressed to the Excise Commissioner. Intending parties shall submit the quotations on their own letter heads with full postal and e-mail address with all conditions regarding supply of articles. Payment will be made only after the satisfactory installation and verification of the supplied items. Advance payment will not be allowed. The maximum period required for delivery of the system should also be mentioned. The Photocopiers should be installed at the allotted offices by the firms.

Last date for receipt of quotations is 11/02/2016, 12 PM. Late quotations will not be entertained at any cost. The quotations will be opened at 3 PM on 11/02/2016 in the presence of such of the tenderers or their authorized representatives who may be present at that time.

The undersigned is competent to cancel, modify or insert any conditions besides the above and reserve the right to cancel the proceedings without assigning any reason.

Sd/-
Excise Commissioner

To,

1) Nodal Officer, IT cell, Excise Headquarters- For publishing in Kerala Excise website
2) Notice Board
3) Authorised suppliers of Canon, Sharp, Ricoh, Toshiba, Kyocera etc
Specification of the Digital Photocopier

1) Size- A3
2) Minimum Copying speed- 20/20
3) Paper size (Original/Image)- A3/A3
4) RAM (MB)- 16
5) Bye Pass- 50 Sheets
6) Zoom- 50 to 200 %
7) Category- Simplex
8) Networking feature- No