Sealed competitive quotations are invited for the supply of Digital Photocopier (size-A3) for the use of Excise Department. The Photocopi er is to be supplied and installed at Excise Commissionerate, Thiruvananthapuram. The detailed specification of the copier is appended herewith. Intending vendors of reputed, recognised and qualified makers of these items may quote their offers separately. The quotations should contain price of the item including taxes, guarantee/warranty, details any special offers from the firm etc. The sealed envelopes containing the quotation should bear the superscription “Quotation for the supply of Digital Photocopi ers” and should be addressed to the Excise Commissioner. Intending parties shall submit the quotations on their own letter heads with full postal and e-mail address with all conditions regarding supply of articles. Payment will be made only after the satisfactory installation and verification of the supplied items. Advance payment will not be allowed. The maximum period required for delivery of the system should also be mentioned. The Photocopi ers should be installed at the allotted office by the firms.

Last date for receipt of quotations is 14/11/2016, 12 PM. Late quotations will not be entertained at any at any cost. The quotations will be opened at 3 PM on 14/11/2016 in the presence of such of the tenderers or their authorised representatives who may be present at that time.

The undersigned is competent to cancel, modify or insert any conditions besides the above and reserve the right to cancel the proceedings without assigning any reason.

For Excise Commissioner

To
1) Nodal Officer, IT Cell, Excise Headquarters – For publishing in Kerala Excise website
2) Notice Board
3) Authorised suppliers of Canon, Sharp Rihoh, Toshiba, Kyocera etc
Specification of the digital photocopier

1. Size-A3
2. Minimum Coping Speed-20/20
4. Ram (MB)-16
5. Bye Pass-50 Sheets
6. Zoom-50 to 200%
1) Category –Simples
2) Networking feature-No